

**FORM C**

WELFARE DEPARTMENT  
CITY OF BERLIN, NH  
REQUIREMENTS OF GENERAL ASSISTANCE APPLICANTS

In order to apply for Welfare from the City of Berlin, the following checked (✓) information must be brought in at the time of your interview. Failure to bring in the required verification may delay processing of your new application.

Date of Interview \_\_\_\_\_ Time \_\_\_\_\_

- \_\_\_\_\_ COMPLETED APPLICATION FOR ASSISTANCE form.
- \_\_\_\_\_ PROOF OF INCOME FROM ANY SOURCE and current pay stubs for the FOUR weeks immediately prior to application.
- \_\_\_\_\_ RESIDENCE! SHELTER EXPENSES (Current rent receipt and utility bills.)
- \_\_\_\_\_ COMPLETED LANDLORD'S VERIFICATION OF RENT form.
- \_\_\_\_\_ PROOF OF PERSONAL OR REAL PROPERTY— Car, truck, motorcycle, Trailer, and etc. (Registration)
- \_\_\_\_\_ PROOF OF CASH RESOURCES (Savings book, checkbook, credit union statement and etc.)
- \_\_\_\_\_ DOCTOR'S STATEMENT if unable to work. (Extent of disability and duration.)
- \_\_\_\_\_ OTHER

REQUIREMENTS OF GENERAL ASSISTANCE RECIPIENTS

- \_\_\_\_\_ You must register for work with the local Employment Security Office WITHIN 7 DAYS.
- \_\_\_\_\_ You must complete Job Work Search Verification Sheet WITHIN 7 DAYS in order to continue to be eligible for assistance.
- \_\_\_\_\_ You must participate in the Welfare Work Program as scheduled.
- \_\_\_\_\_ You must apply WITHIN 7 DAYS for:
  - \_\_\_\_\_ Food Stamps Fuel Assistance \_\_\_\_\_ Unemployment Compensation \_\_\_\_\_ TANF \_\_\_\_\_ Medicaid
  - \_\_\_\_\_ APTD \_\_\_\_\_ SS SSI VA \_\_\_\_\_ Subsidized housing at the Housing Authority located on Cole St.
  - \_\_\_\_\_ Electric Discount Program \_\_\_\_\_ WIC

I UNDERSTAND THAT FAILURE TO COMPLY WITH APPROPRIATE REQUIREMENTS CHECKED ABOVE WILL RESULT IN DENIAL OF CONTINUED ASSISTANCE.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant